



St Mary's

DIOCESAN SCHOOL FOR GIRLS

PAYMENT OPTIONS

Please note that annual, termly and monthly payment options ARE NOT inclusive of Compulsory Standard Charges and Optional Costs. These additional costs will be added to the tuition account as and when incurred and are payable to the school monthly on presentation of the monthly statement. If no statement is received, the onus rests on the parents to enquire with the Accounts Department about the amount due.

APPLICATION FOR ADMISSION

➤ **APPLICATION FEE**

An amount of R600.00 per application is payable.

➤ **NON-REFUNDABLE ENROLMENT FEE**

Upon acceptance of a pupil, a non-refundable Enrolment Fee is payable before a pupil may be admitted to the school and Boarding Facility. The non-refundable Enrolment Fee is **NOT** part of the tuition and/or boarding fee.

➤ **The Enrolment Fee is currently set at:**

	Enrolment 2023	Enrolment 2024
Grade 0	R22,900	R24,600
Grade 1 to Grade 6	R28,700	R30,800
Grade 7	R32,600	R34,900
Grade 8	R43,600	R46,700
Boarding	R25,700	R27,500

If a girl enters St Mary's DSG or boarding in Grade 9, 10, 11 or 12 for the first time, a payment of the non-refundable Enrolment fee would only be required according to the following % per grade to be entered:

Grade 9	80 %
Grade 10	60 %
Grade 11	40 %
Grade 12	20 %

To signify acceptance of a place offered at St Mary's DSG, parents will be required to pay a minimum of 50% of the non-refundable Enrolment Fee by June 30th of the previous year. The balance thereof must be paid by August 31st in the year prior to entering. Parents are, however, encouraged to pay the full amount by June 30th where possible.



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FEE SCHEDULE 2023

		Annual Fees (R)				Termly	Monthly	Monthly
		Annual Fee	Full payment received on or before 31 October 2022	Full payment received on or before 10 December 2022	Full payment received on or before 11 January 2023	Fees per term	Fees per month (over a 12 month period)	Fees per month (over a 10 month period)
JUNIOR SCHOOL (tuition only)								
Grade 0	Tuition	79 220	74 467	75 656	76 448	26 410	6 602	N/A
Grade 1 - 3	Tuition	96 300	90 522	91 967	92 930	32 100	8 025	N/A
Grade 4 - 6	Tuition	107 120	100 693	102 300	103 371	35 710	8 927	N/A
Grade 7	Tuition	123 370	115 968	117 819	119 053	41 125	10 281	N/A
SENIOR SCHOOL (tuition only)								
Grade 8 - 9	Tuition	142 580	134 026	136 164	137 590	47 530	11 882	N/A
Grade 10 - 11	Tuition	155 050	145 747	148 073	149 624	51 685	12 921	N/A
Grade 12	Tuition	155 050	145 747	148 073	149 624	51 685	N/A	15 505
BOARDING (not including tuition)								
Grade 5 - 7	Boarding Fee	116 870	109 858	111 611	112 780	38 960	9 740	N/A
Grade 8 - 11	Boarding Fee	128 850	121 119	123 052	124 341	42 950	10 738	N/A
Grade 12	Boarding Fee	128 850	121 119	123 052	124 341	42 950	N/A	12 885
COMPULSORY ANNUAL LEVY								
Grade 0 - 11	Annual Levy	3 000	3 000	3 000	3 000	1 000	250	N/A
Grade 12	Annual Levy	3 000	3 000	3 000	3 000	1 000	N/A	300

Please note the following:

1. Termly payments are payable in advance, on or before the first day of each term.
2. **The monthly payment option is only available to South African Identity Document holders and only to parents who sign a debit order. No EFT payments will be accepted for monthly instalments.** The first payment from the debit order will fall due on **3 January 2023**.
3. St Mary's DSG reserves the right to restrict admission of any student in respect of whom monies due to the school are outstanding.
4. The sibling discount applies to families with three or more daughters at St Mary's DSG and the sibling discount schedule is available on request from the Accounts Department.
5. A full term's notice of withdrawal of a pupil from the school is required in writing, on the first day of term, or fees in lieu of notice will be charged for the following term. This does not apply to the final term of Grade 12 pupils, but does apply at any other time, including the final term of Grade 7 and when leaving the Boarding facility.
6. An account will be deemed to be in arrears if the full amount due, as per the statement, has not been paid on the due date, and interest will be charged at prevailing bank rates.
7. All payments received will be applied firstly to interest, fees in lieu of notice, sundry charges and then outstanding tuition and boarding fees.

Please complete the Payment Options Form and submit to the Accounts office at your earliest convenience. debtorssnr@stmarys.pta.school.za



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Compulsory Charges

- **Annual Levy:** See Fee Schedule on page 2 for payment options.
- **Parents' Association:** An amount of R160 per term to be charged per family at the beginning of each term.
- **Annual camp:** Charges will depend on the nature of the camp and will be charged as these camps occur.
- **International students:** The bank charges for all payments received by the school from banking institutions outside the Republic of South Africa will be charged to the pupil's account.
- **IEB Levy:** An amount for Grade 12 Exams is payable on the first day of school at an estimated R8,080 per student. This will be charged to the January 2023 accounts to confirm the correct amount due and payable (Grade 12 only).
- **Textbooks:** Refer to the stationery list per grade for further information.

Optional charges

Dependent on additional options chosen by you and your daughter, extras will be charged to your account as they occur and are payable at the end of each month.

Please note that once an account has fallen into arrears with amounts owing for 30 days or older, the school will not allow any additional charges to the school account.

- **DSG Foundation**
Information regarding the Foundation is available from the school secretaries or the accounts office.
R300 voluntary donation per learner per term.
- **Daygirl lunches** – R2,940 per term
Please note that cooked lunches are charged per term, not on a daily or weekly basis.
- **Aftercare**
Aftercare supervision will continue at no additional cost until the school's extracurricular programme ends, after which parents can enroll their daughters in Aftercare and the following fee structure will apply:

Grade 0	From 14:00 to 18:00 Monday to Friday	R 4,970 per term R120 per day for ad hoc attendance
Grade 1-3	From 15:30 to 18:00 Monday to Friday	R 4,030 per term R90 per day for ad hoc attendance
Grade 4-6	From 16:00 to 18:00 Monday to Friday	R 3,110 per term R60 per day for ad hoc attendance

Grade 7s are to manage their own afternoon programme and do not require supervised care. All girls in Grade 0-6 will be enrolled in Aftercare if not collected within 15 minutes of the scheduled start time.

A penalty charge of R200 per hour or part thereof will be payable for any time spent after the official hours, which end at 18h00.

- **Temporary boarding**
Temporary boarding for daygirls, subject to availability, is offered at the cost of R740.00 per night. Temporary boarding in Junior School will only be available, subject to availability, for day scholars from Grade 5 to Grade 7.



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➤ **Insurance**

All pupils are covered for school-related medical emergencies. Fee Remission Insurance is an **optional** insurance and is charged as requested at the beginning of each term. Application forms will be available upon request from the Admissions Secretary.

➤ **Extramural music tuition**

The charge for extramural theory will be billed to the school account and the amount for 2023 is:
One (1) music theory lesson per week @ R260 per month.

Practical lessons are charged directly to the parents by the music teachers. Accounts will be invoiced termly upfront and are directly payable to the teacher's personal bank account.

The extramural fees for practical lessons are available from the music department. Please contact Mrs Una Hancock at (uhancock@stmarys.pta.school.za) for a copy of the 2023 fee schedule and contracts.

➤ **Sundry charges**

These charges include outings, tours, transport for boarders, lost/damaged library books, etc.

➤ **Alumnae subscription – Grade 12 only**

R450 for life-long membership.

• **A CREDIT CARD FACILITY IS AVAILABLE IN THE ACCOUNTS OFFICE.**

• **CASH PAYMENTS SHOULD PLEASE BE MADE DIRECTLY INTO OUR BANK ACCOUNT:**

Standard Bank, Hatfield Branch, Code: 011545, Acc No: 011 974 281.

Direct bank charges relating to cash deposits may apply and will be charged to the pupil's account.

• **It is important that a copy of the deposit slip/proof of payment be emailed to debtorssnr@stmarys.pta.school.za (Jnr and Snr school accounts) with relevant learner details.**